



Practitioner Profile Data Download Guide

September 2018

The following guide can be used to download practitioner profile data from the Florida Department of Health's website: <http://www.flhealthsource.gov/>. The practitioner profile summarizes data submitted by the practitioner and has not been verified by the Department unless otherwise indicated. The physicians filed the data with the Division of Medical Quality Assurance as required by law. The 5 professions required to provide this data are Medical Doctors, Chiropractors, Osteopathic Physicians, Podiatric Physicians, and Advanced Practice Registered Nurses. Responsibility for providing the data lies with the practitioner.

The Practitioner Profile Data is structured in a relational database format. Database programs such as Microsoft Access are very useful in analyzing and making use the data. There are many online tutorials about relational databases and on how to use MS Access. If you are unfamiliar with databases or Access, it is strongly recommended you seek basic instruction in order to fully utilize the data.

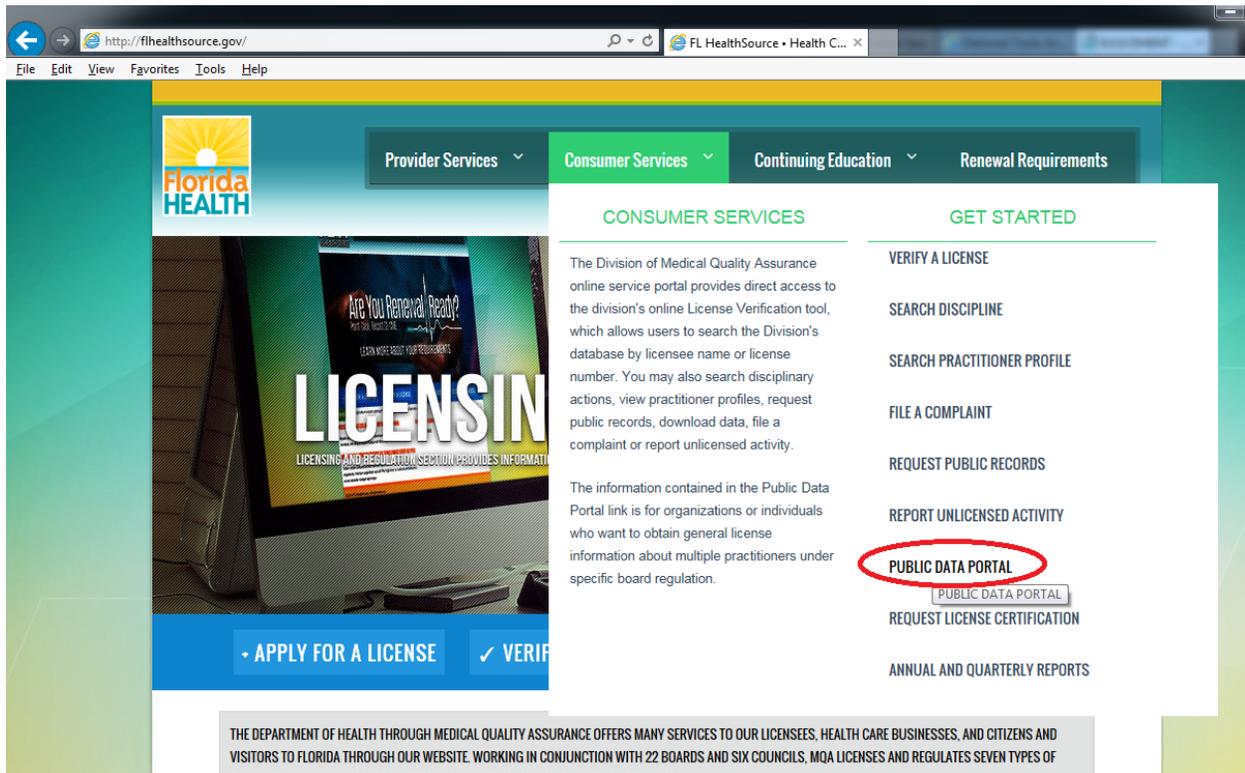
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I. Practitioner Profile Data Download Instructions

To locate the Practitioner Profile Data Download Files, first navigate to our website located at <http://www.flhealthsource.gov/>

Click on Consumer Services on the top menu bar then Public Data Portal from the dropdown list:



The screenshot shows a web browser window with the URL <http://flhealthsource.gov/>. The website header includes the Florida Health logo and a navigation menu with 'Provider Services', 'Consumer Services', 'Continuing Education', and 'Renewal Requirements'. The 'Consumer Services' dropdown menu is open, displaying a list of options: 'VERIFY A LICENSE', 'SEARCH DISCIPLINE', 'SEARCH PRACTITIONER PROFILE', 'FILE A COMPLAINT', 'REQUEST PUBLIC RECORDS', 'REPORT UNLICENSED ACTIVITY', 'PUBLIC DATA PORTAL', 'REQUEST LICENSE CERTIFICATION', and 'ANNUAL AND QUARTERLY REPORTS'. The 'PUBLIC DATA PORTAL' option is circled in red. Below the menu, there is a banner for 'Licensin' and a footer with text about the Department of Health's services.

Select the Practitioner Data Portal

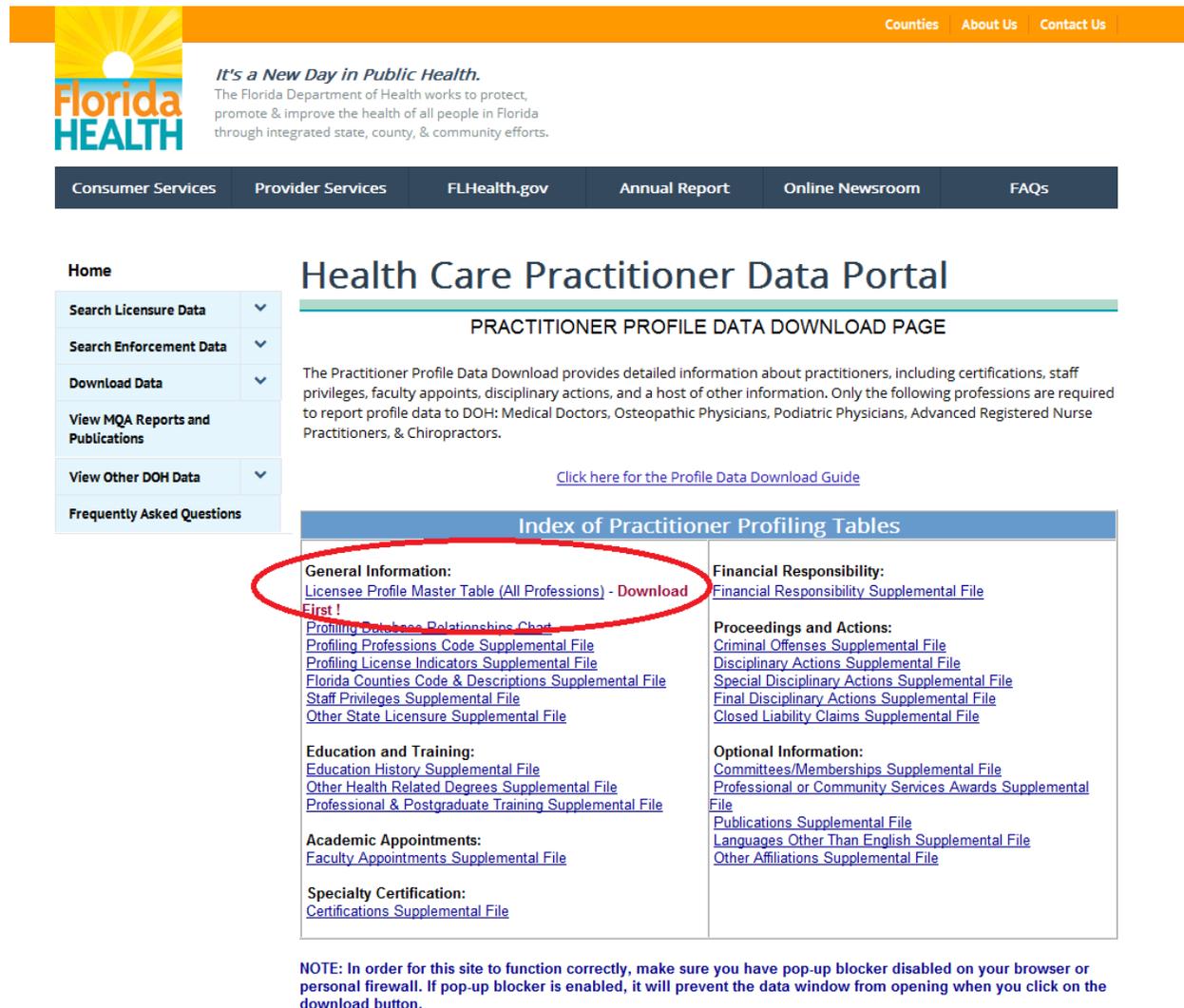
The screenshot shows the Florida Health website header with navigation links: Provider Services, Consumer Services, Continuing Education, and Renewal Requirements. Below the header is a section titled "DOWNLOAD INFORMATION" with a "Practitioner Data Portal" button. A red arrow points to the right of the button, and a red circle highlights the button. Below the button is a "General Information" link. The text below reads: "The General Information page explains the available downloads on the Health Care Practitioner Data Portal and the frequency of updates to the files. Please click below for" followed by a list of links: "General Information", "Licensure Data Download Guide", and "Practitioner Profile Data Download Guide". At the bottom, there is a footer with "Privacy Statement | Disclaimer | Feedback | Email Advisory" and copyright information: "© 2015 FL HealthSource, All Rights Reserved Florida Department of Health | Division of Medical Quality Assurance Web Portal".

Then, open the Download Data list by clicking on the arrow to the right to see the available downloads, and click on the Profile Data Download.

The screenshot shows the Florida Health website header with the slogan "It's a New Day in Public Health." and the Florida Department of Health logo. Below the header is a navigation bar with links: Consumer Services, Provider Services, FLHealth.gov, and Annual. Below the navigation bar is a "Home" section with a "Download Data" button. A red circle highlights the "Download Data" button. Below the "Download Data" button is a list of download options: "Licensure Data Download", "Profile Data Download", "License Status Download", "Pharmacy/Pharmacist", "Pain Management Clinic Quarterly Report", and "Administrative Complaints". A red circle highlights the "Profile Data Download" option. To the right of the "Download Data" button is a "Health Care Practitioner Data Download" section with a "Data Download Update Schedule" heading. Below the heading is a list of download options: "Licensure Data Download - Weekly", "Profile Data Download - Weekly", "License Status Download - Nightly", "Pharmacy/Pharmacist Download - Monthly", "Pain Management Quarterly Report - Monthly", and "Administrative Complaints - Weekly".

There are numerous tables of information available for download. The most important table you need to download first is the Licensee Profile Master Table (All Professions). This table will allow you to join to the other available data tables such as Certifications, Closed Liability Claims, Disciplinary Actions, or Faculty Appointments. A full list and description of each Practitioner Profiling Table is provided in Appendix A of this document.

1. Click on the Licensee Profile Master Table (All Professions) file to download it. You must always download this file because it contains the basic information available in the Profile Data Download, such as practitioner name, license number, and address.



Florida HEALTH
It's a New Day in Public Health.
 The Florida Department of Health works to protect, promote & improve the health of all people in Florida through integrated state, county, & community efforts.

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Consumer Services Provider Services FLHealth.gov Annual Report Online Newsroom FAQs

Home

Search Licensure Data
 Search Enforcement Data
 Download Data
 View MQA Reports and Publications
 View Other DOH Data
 Frequently Asked Questions

Health Care Practitioner Data Portal

PRACTITIONER PROFILE DATA DOWNLOAD PAGE

The Practitioner Profile Data Download provides detailed information about practitioners, including certifications, staff privileges, faculty appoints, disciplinary actions, and a host of other information. Only the following professions are required to report profile data to DOH: Medical Doctors, Osteopathic Physicians, Podiatric Physicians, Advanced Registered Nurse Practitioners, & Chiropractors.

[Click here for the Profile Data Download Guide](#)

Index of Practitioner Profiling Tables

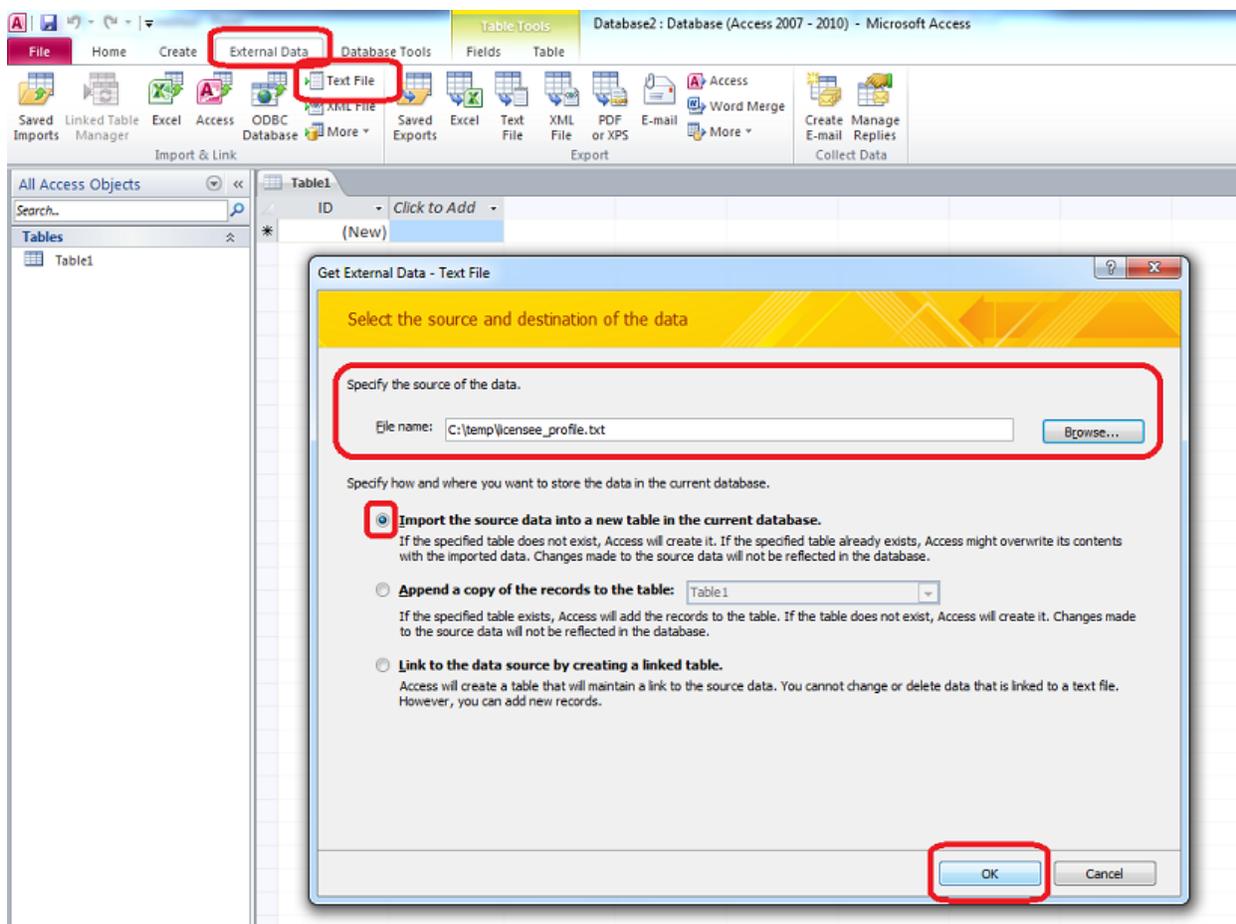
General Information: Licensee Profile Master Table (All Professions) - Download First! Profiling Database Relationships Chart Profiling Professions Code Supplemental File Profiling License Indicators Supplemental File Florida Counties Code & Descriptions Supplemental File Staff Privileges Supplemental File Other State Licensure Supplemental File	Financial Responsibility: Financial Responsibility Supplemental File
Education and Training: Education History Supplemental File Other Health Related Degrees Supplemental File Professional & Postgraduate Training Supplemental File	Proceedings and Actions: Criminal Offenses Supplemental File Disciplinary Actions Supplemental File Special Disciplinary Actions Supplemental File Final Disciplinary Actions Supplemental File Closed Liability Claims Supplemental File
Academic Appointments: Faculty Appointments Supplemental File	Optional Information: Committees/Memberships Supplemental File Professional or Community Services Awards Supplemental File Publications Supplemental File Languages Other Than English Supplemental File Other Affiliations Supplemental File
Specialty Certification: Certifications Supplemental File	

NOTE: In order for this site to function correctly, make sure you have pop-up blocker disabled on your browser or personal firewall. If pop-up blocker is enabled, it will prevent the data window from opening when you click on the download button.

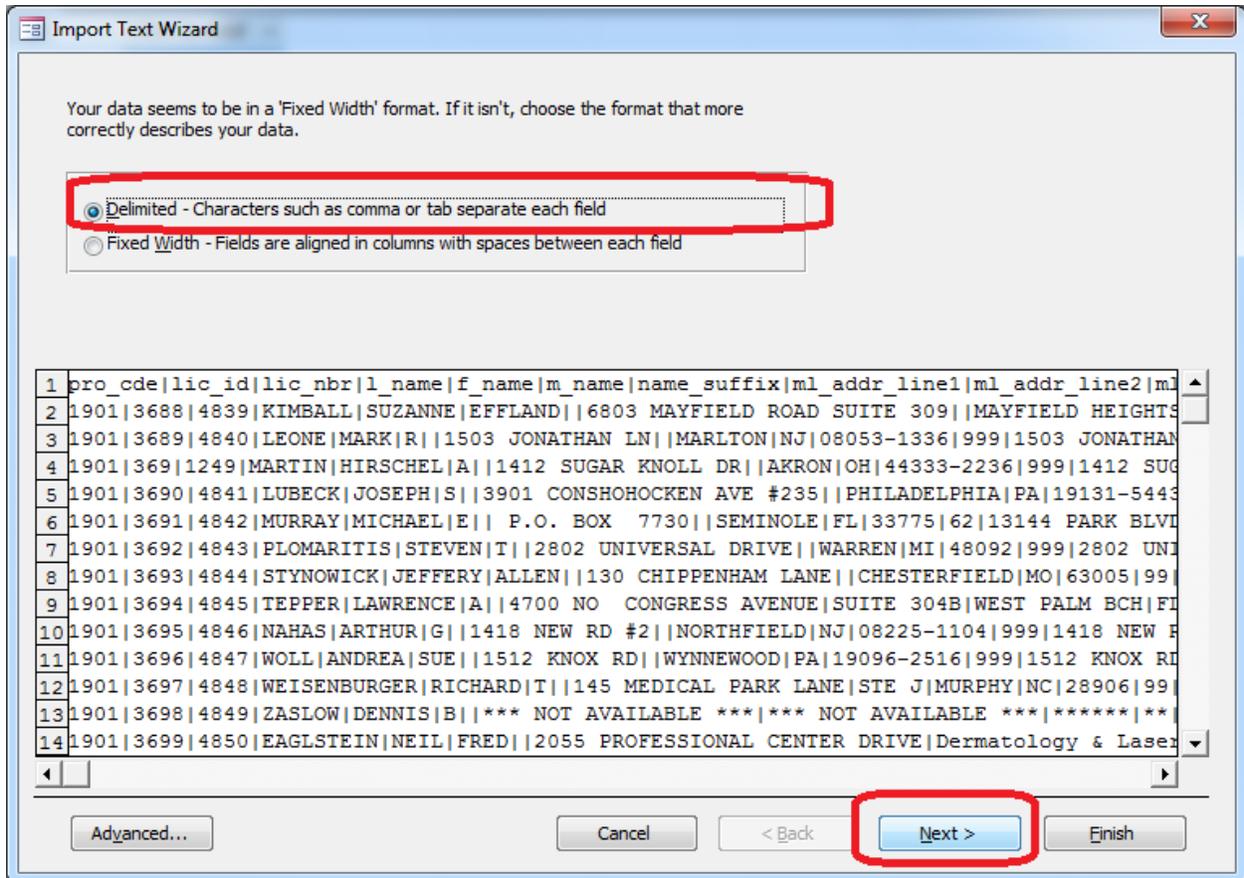
II. Importing Your Saved Data Files into MS Access

Note: These instructions are for Microsoft Access 2010. You will likely need to review the help section for instructions on working with another version of Microsoft Access or database program.

1. After opening Access, select the External Data ribbon and select Text File. A popup screen will appear where you can use the Browse button to search for and select the text file you want to upload into Access. Choose radio button “Import the source data into a new table in the current database.” option and press the OK button.

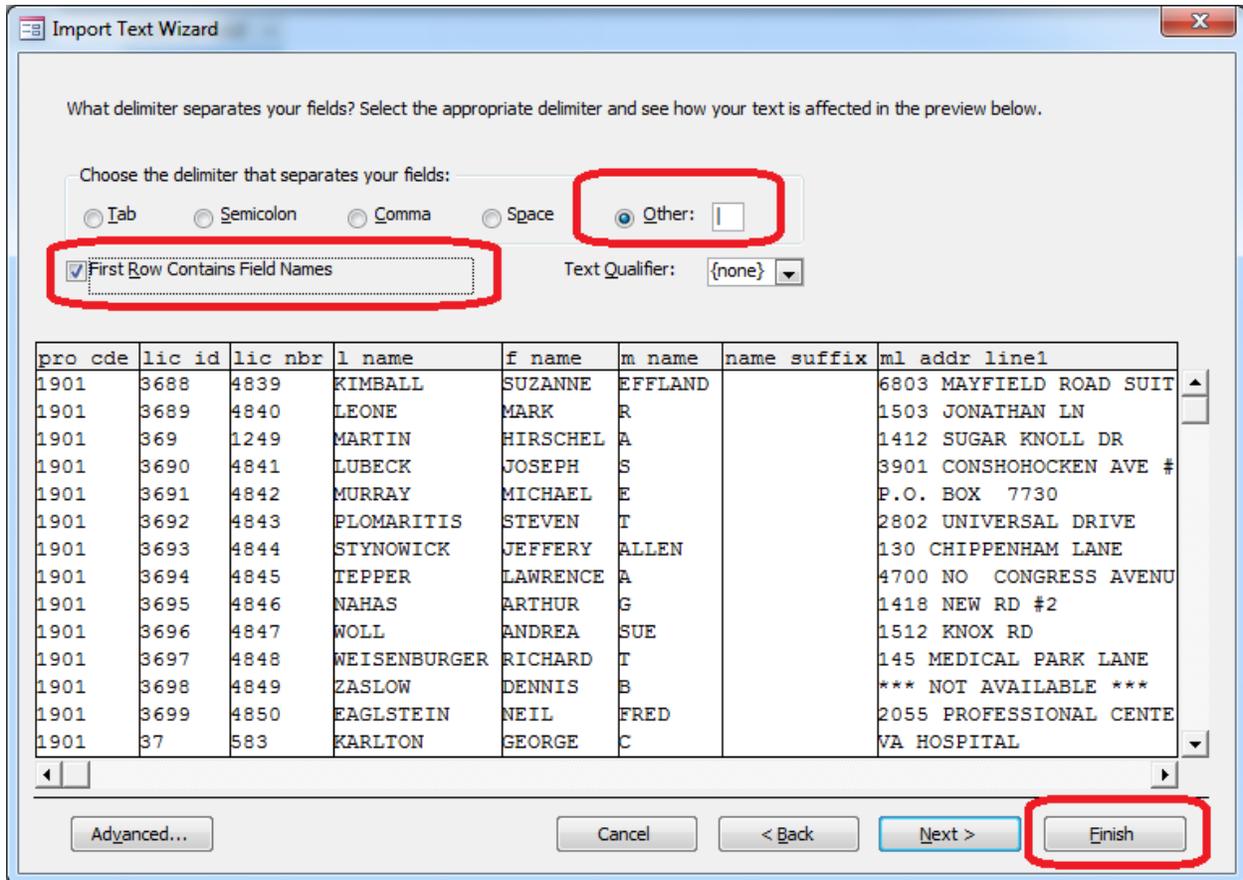


2. The Import Text Wizard box will appear. Select Delimited and press the Next button.



3. Select the Other radio button and insert the “|” (pipe character) by holding down the Shift key and then press the “\” (back-stash) key just above the Enter key. Check the box “First Row Contains Field Names” and press the Finish button. The text file is now a working table in your Access database.

Using the same instructions above, import the other Practitioner Profile data tables you downloaded into your database. Once completed, you will be able to create queries in Access and manipulate data to meet your needs.

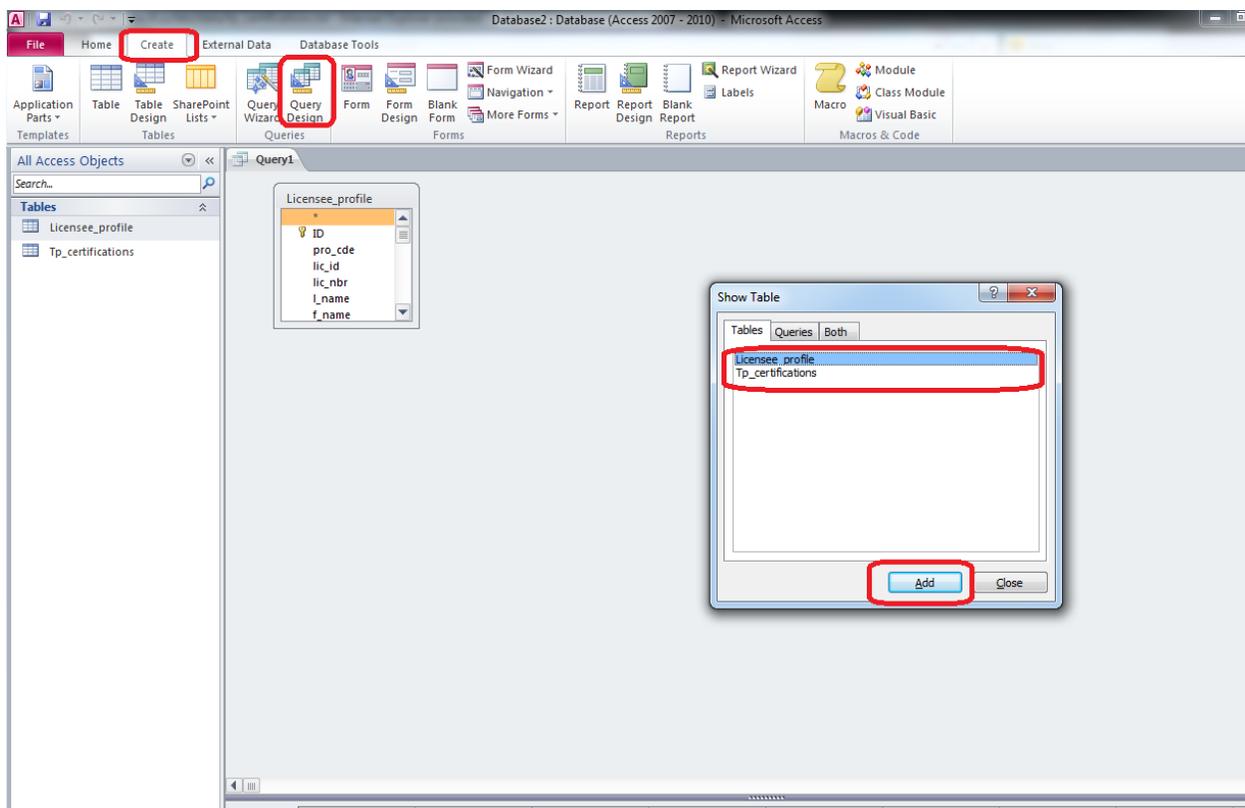


III. Creating a Simple Query using MS Access

Note: These instructions are for Microsoft Access 2010. You will likely need to review the help section for instructions on working with another version of Microsoft Access or database program.

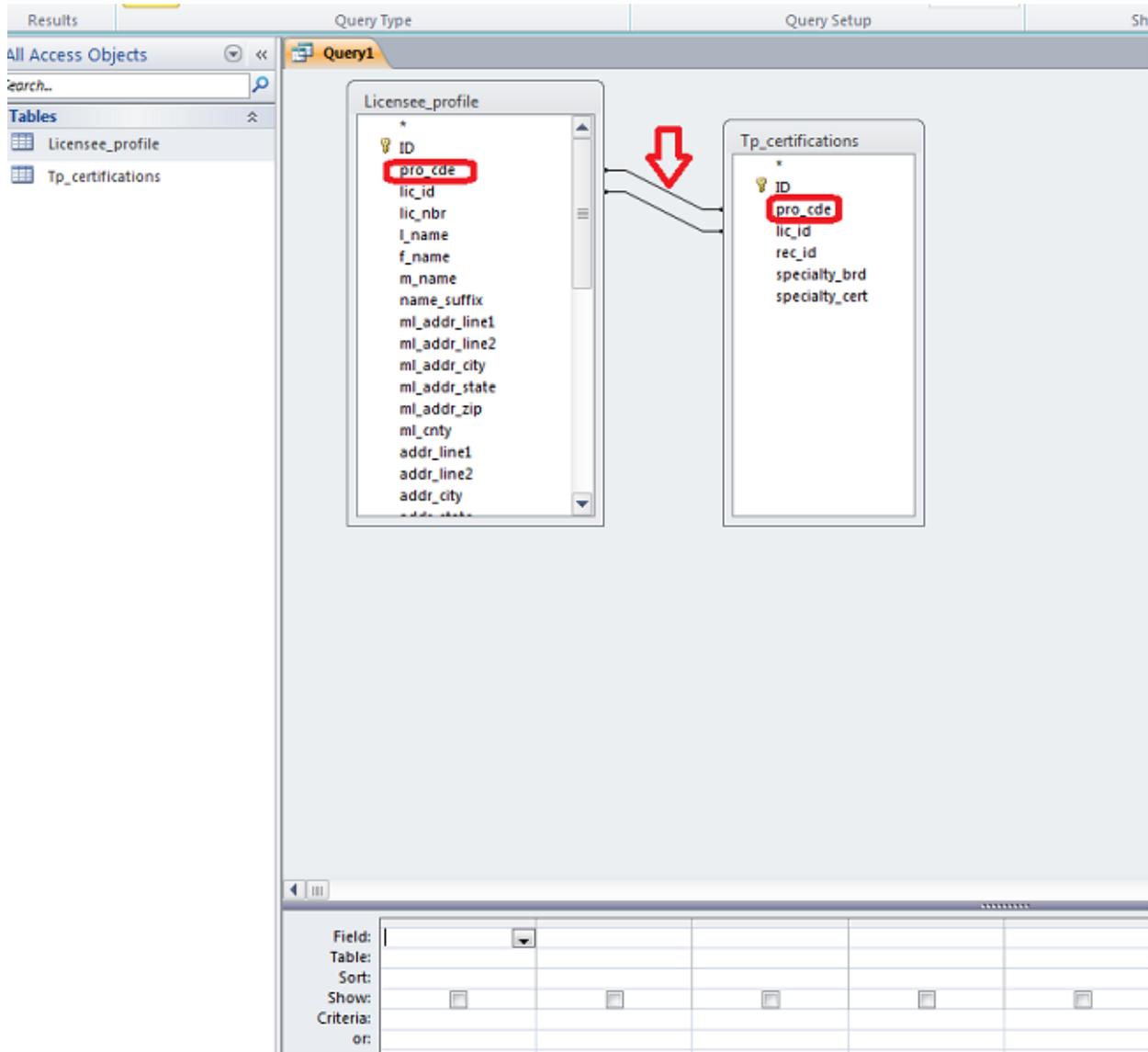
In this example, we will create a query to view practitioner's certifications. I downloaded the Licensee Profile Master Table (All Professions) file and the Certifications Supplemental File then uploaded them into my Access 2010 database.

1. Navigate to the Create ribbon and select Query Design which will display the Show Table popup box. On the Tables tab, highlight the data tables you want to query and press the add button. For this query example, I am adding the Licensee_profile table and the Tp_certifications table. Note that the data tables I uploaded into my database are in the column on the left side of the Access window.

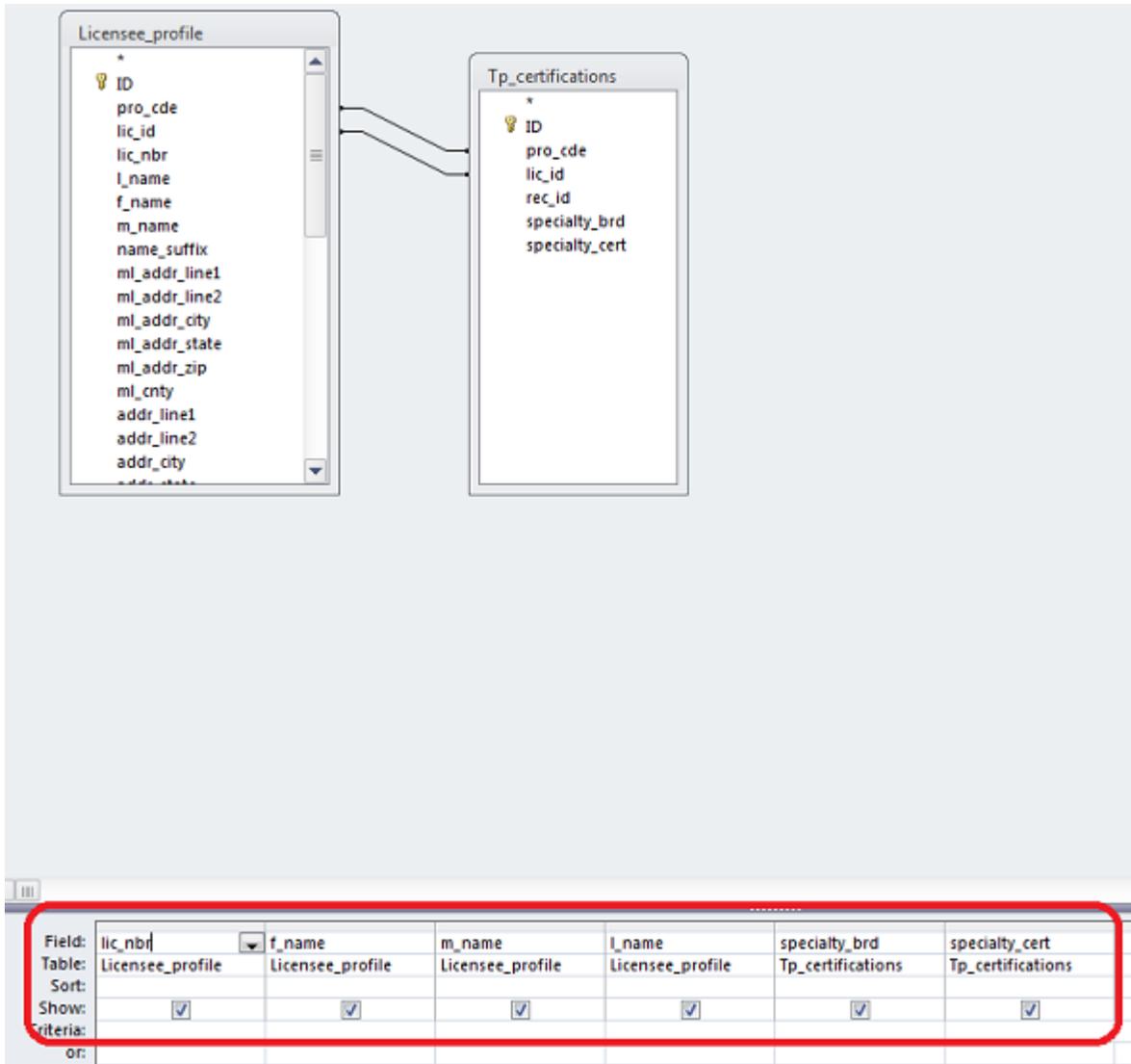


- After selecting the tables, you must create a relationship between them, or join them together. You can join these tables using the pro_cde field and the lic_id fields. I simply drag the field from one table and drop it on the matching field in the other table. A graphical join between the fields will be displayed in Access.

Note: The Profiling Database Relationship Chart displays the relationships between the different data tables available for download. The chart can be found on the Practitioner Profile Data File Download webpage: <https://appsmqa.doh.state.fl.us/downloadnet/Profile.aspx> or in the FAQ: <https://appsmqa.doh.state.fl.us/downloadnet/faq.aspx>. Also, a data dictionary is available in the FAQ which lists the fields in each data table, a description of each field, and the primary/foreign key fields which are used to join the data tables together when querying.

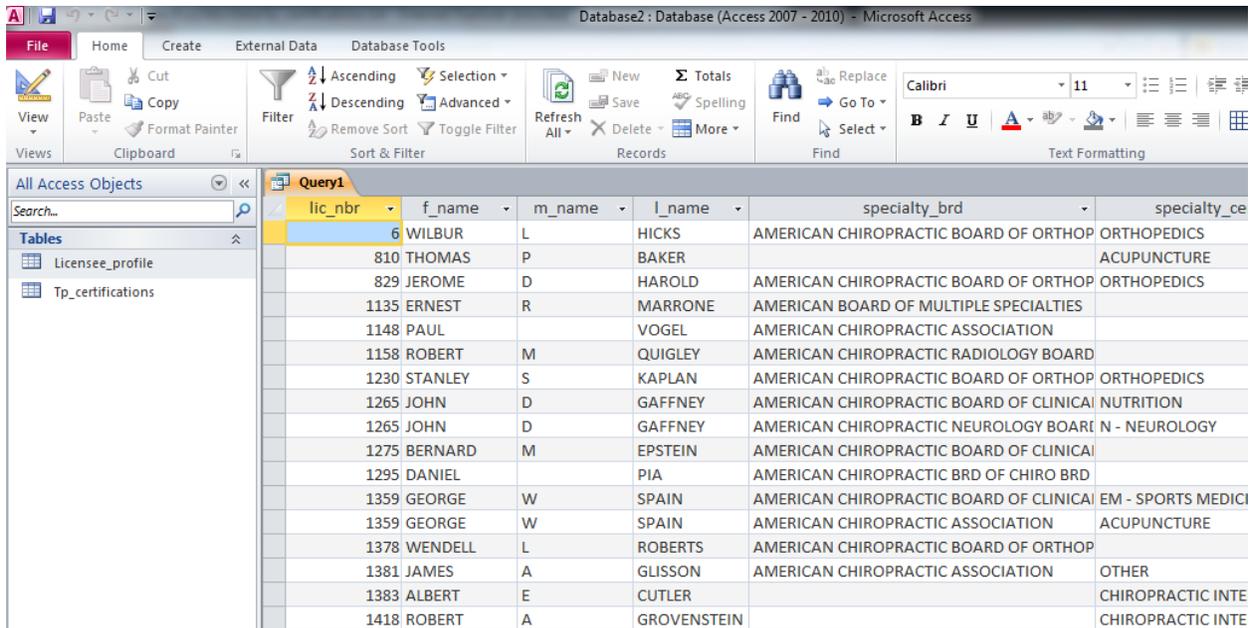


- I now need to add data fields from each table to my query. These will be the fields that are displayed in the results when I run the query. I do that by dragging the field from the table to the field boxes at the bottom of the Access window. In the example query, lic_nbr, f_name, m_name, l_name, specialty_brd, and specialty_cert fields were selected (license #, first name, middle name, last name, specialty board, specialty certification).





4. Press the Run button  in the upper left corner of the Access window to view the results of the query.



lic_nbr	f_name	m_name	l_name	specialty_brd	specialty_ce
6	WILBUR	L	HICKS	AMERICAN CHIROPRACTIC BOARD OF ORTHOP	ORTHOPEDICS
810	THOMAS	P	BAKER	AMERICAN CHIROPRACTIC BOARD OF ORTHOP	ACUPUNCTURE
829	JEROME	D	HAROLD	AMERICAN CHIROPRACTIC BOARD OF ORTHOP	ORTHOPEDICS
1135	ERNEST	R	MARRONE	AMERICAN BOARD OF MULTIPLE SPECIALTIES	
1148	PAUL		VOGEL	AMERICAN CHIROPRACTIC ASSOCIATION	
1158	ROBERT	M	QUIGLEY	AMERICAN CHIROPRACTIC RADIOLOGY BOARD	
1230	STANLEY	S	KAPLAN	AMERICAN CHIROPRACTIC BOARD OF ORTHOP	ORTHOPEDICS
1265	JOHN	D	GAFFNEY	AMERICAN CHIROPRACTIC BOARD OF CLINICAL	NUTRITION
1265	JOHN	D	GAFFNEY	AMERICAN CHIROPRACTIC NEUROLOGY BOARD	N - NEUROLOGY
1275	BERNARD	M	EPSTEIN	AMERICAN CHIROPRACTIC BOARD OF CLINICAL	
1295	DANIEL		PIA	AMERICAN CHIROPRACTIC BRD OF CHIRO BRD	
1359	GEORGE	W	SPAIN	AMERICAN CHIROPRACTIC BOARD OF CLINICAL	EM - SPORTS MEDICI
1359	GEORGE	W	SPAIN	AMERICAN CHIROPRACTIC ASSOCIATION	ACUPUNCTURE
1378	WENDELL	L	ROBERTS	AMERICAN CHIROPRACTIC BOARD OF ORTHOP	
1381	JAMES	A	GLISSON	AMERICAN CHIROPRACTIC ASSOCIATION	OTHER
1383	ALBERT	E	CUTLER		CHIROPRACTIC INTE
1418	ROBERT	A	GROVENSTEIN		CHIROPRACTIC INTE

A. Descriptions of Practitioner Profile Data Tables

Data File	Description
General Information:	
Licensee Profile Master Table (All Professions)	Contains the basic information about the practitioner, such as name, mailing address, license type, and license status.
Profiling Database Relationships Chart	A database diagram that displays the table relationships between the Licensee Profile Master Table and other Profile tables.
Profiling Professions Code Supplemental File	Contains profiling professional codes and descriptions.
Profiling License Indicators Supplemental File	Contains profiling license indicators and email addresses.
Florida Counties Code & Descriptions Supplemental File	Contains Florida County codes and names.
Staff Privileges Supplemental File	Contains practitioner's hospital/institution staff privileges.
Other State Licensure Supplemental File	Contains practitioner's licensures in other states.
Education and Training:	
Education History Supplemental File	Contains practitioner's education history including university/institution, degree, and attendance dates.
Other Health Related Degrees Supplemental File	Contains practitioner's additional health care related degrees including institution, location, and attendance dates.
Professional & Postgraduate Training Supplemental File	Contains practitioner's professional and postgraduate training including institute, location, program type, dates, and specialty.
Academic Appointments:	
Faculty Appointments Supplemental File	Contains practitioner's faculty appointments including institution, location, and faculty title.
Specialty Certification:	
Certifications Supplemental File	Contains practitioner's specialty certifications and the board received from.
Financial Responsibility:	
Financial Responsibility Supplemental File	Contains practitioner's fiscal responsibilities including liability and insured.
Proceedings and Actions:	
Criminal Offenses Supplemental File	Contains practitioner's criminal offenses including offense description, date, and jurisdiction.
Disciplinary Actions Supplemental File	Contains practitioner's disciplinary actions including date of and violation description.
Special Disciplinary Actions Supplemental File	Contains practitioner's special disciplinary actions including date.
Final Disciplinary Actions Supplemental File	Contains practitioner's final disciplinary actions including date, disciplinary action taken, and if under appeal.
Closed Liability Claims Supplemental File	Contains practitioner's closed liability claims including case number (if any), settlement date, and amount.
Optional Information:	
Committees/Memberships Supplemental File	Contains practitioner's committees and membership associations.
Professional or Community Services Awards Supplemental File	Contains practitioner's professional & community service awards.
Publications Supplemental File	Contains the practitioner's publications including journal/publication, title, and publication date.
Languages Other Than English Supplemental File	Contains the practitioner's languages other than English, if fluent in any.
Other Affiliations Supplemental File	Contains the practitioner's other affiliations.

B. Information Pertaining to the Practitioner Profile Data Download

General Information Practitioner Profiling

This site contains self-reported information from licensed Medical Physicians, Osteopathic Physicians, Podiatric Physicians, Chiropractic Physicians, and Advanced Practice Registered Nurses as specified under [Section 456.041](#), [Section 456.039](#), and [Section 456.0391](#) of Florida Statutes (Laws).

The practitioner profile summarizes data submitted by the practitioner that has not been verified by the Department unless otherwise indicated. The physicians filed the data with the Division of Medical Quality Assurance as required by law. Responsibility for providing the data lies with the practitioner. Medical Malpractice information is not maintained by the Division of Medical Quality Assurance as a part of the profiling documents. Civil medical malpractice payment information may be obtained from the county in which the practitioner is working. Please be advised that the practitioner may have disciplinary action and liability claims that occurred more than 10 years ago that may not be published on the practitioner profile. Additionally, federal criminal history information is not available to the public and thus, is not listed here.

Certain information is required to be available on all profiled practitioners. Such information includes:

- about the practitioner's education and training, including other health related degrees, professional and post graduate training specialty
- about the practitioner's current practice and mailing addresses
- about the practitioner's staff privileges and faculty appointments
- about the practitioner's reported financial responsibility
- about legal actions taken against the practitioner
- about board final disciplinary action taken against the practitioner
- on any liability claims filed against Podiatric Physicians which exceed \$5,000
- on any liability claims filed against allopathic and osteopathic physicians which exceed \$100,000

Neither the Department of Health nor the State of Florida accepts any legal liability or responsibility for the accuracy, timeliness, completeness, or usefulness of this information.

About Profiling Data File Downloads

- Data scheduled weekly at 5:00 p.m. EST on **Sunday** for update. **Please note:** *Although data is scheduled to be refreshed on a weekly basis, system maintenance may periodically delay this process.*
- All phone numbers listed in the profession data files are not required to be given by the health care professional. The Florida Department of Health does not maintain phone numbers in daily business practice.
- If you use Microsoft Excel to open your file, it is limited to 65,536 rows per spreadsheet.
- The Department does not offer technical support during or after the download process. The purpose of the download site is to provide an individual with data that can be used in spreadsheet, word processing, or database programs. The Department assumes that users have the necessary knowledge for downloading a file into a spreadsheet and/or other software.

C. Regulated Profiling Professions Codes

Profession Code	Profession Name
501	Chiropractic Physician
1501	Medical Doctor
1502	Medical Doctor Public Psychiatry Certificate
1503	Medical Doctor Public Health Certificate
1504	Medical Doctor Limited to Mayo Clinic
1505	Medical Doctor Limited to Cleveland Clinic
1506	Limited License Medical Doctor
1507	Medical Doctor Area Critical Need
1508	Medical Faculty Certificate
1513	Medical Doctor Restricted
1711	Advanced Practice Registered Nurse
1901	Osteopathic Physician
1903	Osteopathic Limited License
2101	Podiatric Physician

